

THE COMPLETE
TRAVEL KIT

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PLANNING

The Ultimate Travel Action Plan

15 Steps to Plan & Enjoy Your Trip

STEP	ACTION	DONE
1	Establish a Budget (Download Budget Worksheet)	
2	Pick a Destination and Best Time to Go	
3	If traveling internationally, verify VISA requirements	
4	Verify Passport, IDs, Immunizations are Current	
5	Create a Rough Itinerary (Download Itinerary Template)	
6	Create a Detailed Itinerary (Download Itinerary Template)	
7	Book Your Airfare	
8	Book Your Accommodations	
9	Book Transportation	
10	Book Tours, Excursions, and Activities	
11	Purchase Travel Insurance	
12	Handle Logistics (Download Pre-Travel Preparation Checklist)	
13	Pack (Download our Ultimate Packing Guide & Checklist)	
14	Departure Day ... Be Prepared and Be Early (Preparation Checklist)	
15	Enjoy the Experience ... You're Prepared!	

TRAVEL RESEARCH NOTES

Destination:

Special Events:

Weather:

° | Dates:

WHERE TO STAY

NAME OF ACCOMMODATION

RATE

NOTES

WHAT TO SEE & DO

NAME OF ACCOMMODATION

RATE

NOTES

WHERE TO EAT

NAME OF ACCOMMODATION

RATE

NOTES

TRAVEL PLANNER

I AM TAKING A TRIP TO:

--

COST OF TRIP

Plane Ticket	\$
Entertainment	\$
Transportation	\$
Eating Out/Groceries	\$
Emergency Money	\$
Gifts/Shopping	\$
Accommodation	\$
COST OF TRIP	\$

ADVENTURE MAP

STAY
GO
SEE
DO
TASTE

AMOUNT TO SAVE MONTHLY

Today's Date:	
Date of Departure:	
Number of Months Until Departure:	
Cost of Trip:	\$
Cost of Trip Divided by Number of Months	\$

TRAVEL ITINERARY



Destination:

Trip Start:

Purpose:

Trip End:

DEPARTING FLIGHT

Date	Departs	Airline	Confirm #	Departure	Gate	Arrives	Arrival	More Info

TRANSPORTATION

Date	Time	Mode	Confirm #	Location	Company	Phone

ACCOMMODATIONS

Date	Name	Confirm #	Street	City	Phone	Check In/Out

MEETINGS

Date	Start	Name	Company	Address	Phone	End

ACTIVITIES

Date	Start	Activity	Company	Address	Phone	Confirm #

RETURN FLIGHT

Date	Departs	Airline	Confirm #	Departure	Gate	Arrives	Arrival	More Info

5-DAY TRAVEL ITINERARY

Destination:

Special Events:

Weather:



DAY 1	MORNING	AFTERNOON	EVENING

DAY 2	MORNING	AFTERNOON	EVENING

DAY 3	MORNING	AFTERNOON	EVENING

DAY 4	MORNING	AFTERNOON	EVENING

DAY 5	MORNING	AFTERNOON	EVENING

7-DAY TRAVEL ITINERARY

Destination:

Special Events:

Weather:



DAY 1	MORNING	AFTERNOON	EVENING

DAY 2	MORNING	AFTERNOON	EVENING

DAY 3	MORNING	AFTERNOON	EVENING

DAY 4	MORNING	AFTERNOON	EVENING

DAY 5	MORNING	AFTERNOON	EVENING

DAY 6	MORNING	AFTERNOON	EVENING

DAY 7	MORNING	AFTERNOON	EVENING

10-DAY TRAVEL ITINERARY

Destination:

Special Events:

Weather:



DAY 1	MORNING	AFTERNOON	EVENING

DAY 2	MORNING	AFTERNOON	EVENING

DAY 3	MORNING	AFTERNOON	EVENING

DAY 4	MORNING	AFTERNOON	EVENING

DAY 5	MORNING	AFTERNOON	EVENING

10-DAY TRAVEL ITINERARY

Destination:	Special Events:	Weather:	    
--------------	-----------------	----------	---

DAY 6	MORNING	AFTERNOON	EVENING

DAY 7	MORNING	AFTERNOON	EVENING

DAY 8	MORNING	AFTERNOON	EVENING

DAY 9	MORNING	AFTERNOON	EVENING

DAY 10	MORNING	AFTERNOON	EVENING

14-DAY TRAVEL ITINERARY

Destination:	Special Events:	Weather:	    
--------------	-----------------	----------	---

DAY 1	MORNING	AFTERNOON	EVENING

DAY 2	MORNING	AFTERNOON	EVENING

DAY 3	MORNING	AFTERNOON	EVENING

DAY 4	MORNING	AFTERNOON	EVENING

DAY 5	MORNING	AFTERNOON	EVENING

DAY 6	MORNING	AFTERNOON	EVENING

DAY 7	MORNING	AFTERNOON	EVENING

14-DAY TRAVEL ITINERARY

Destination:

Special Events:

Weather:



DAY 8	MORNING	AFTERNOON	EVENING

DAY 9	MORNING	AFTERNOON	EVENING

DAY 10	MORNING	AFTERNOON	EVENING

DAY 11	MORNING	AFTERNOON	EVENING

DAY 12	MORNING	AFTERNOON	EVENING

DAY 13	MORNING	AFTERNOON	EVENING

DAY 14	MORNING	AFTERNOON	EVENING

21-DAY TRAVEL ITINERARY

Destination:

Special Events:

Weather:



DAY 1	MORNING	AFTERNOON	EVENING

DAY 2	MORNING	AFTERNOON	EVENING

DAY 3	MORNING	AFTERNOON	EVENING

DAY 4	MORNING	AFTERNOON	EVENING

DAY 5	MORNING	AFTERNOON	EVENING

DAY 6	MORNING	AFTERNOON	EVENING

DAY 7	MORNING	AFTERNOON	EVENING

21-DAY TRAVEL ITINERARY

Destination:

Special Events:

Weather:



DAY 8	MORNING	AFTERNOON	EVENING

DAY 9	MORNING	AFTERNOON	EVENING

DAY 10	MORNING	AFTERNOON	EVENING

DAY 11	MORNING	AFTERNOON	EVENING

DAY 12	MORNING	AFTERNOON	EVENING

DAY 13	MORNING	AFTERNOON	EVENING

DAY 14	MORNING	AFTERNOON	EVENING

21-DAY TRAVEL ITINERARY

Destination:

Special Events:

Weather:



DAY 15	MORNING	AFTERNOON	EVENING

DAY 16	MORNING	AFTERNOON	EVENING

DAY 17	MORNING	AFTERNOON	EVENING

DAY 18	MORNING	AFTERNOON	EVENING

DAY 19	MORNING	AFTERNOON	EVENING

DAY 20	MORNING	AFTERNOON	EVENING

DAY 21	MORNING	AFTERNOON	EVENING

TRIP BUDGET & EXPENSE REPORT

DESTINATION:

	DESCRIPTION OF EXPENSES	COSTS
1.	Transportation from Home to/from Airport	
a.	Home to Airport	
b.	Airport to Home	
2.	Airport Fees	
a.	Plane Tickets (Airline: _____ Class: _____ Flight: _____ Booking #: _____)	
b.	Terminal Fee	
c.	Porter/Tips	
d.	Snacks	
e.	Miscellaneous (Magazine, Wifi, Entertainment, etc.)	
3.	Transfer to/from Hotel	
a.	Transfer from Airport to Hotel	
b.	Transfer from Hotel to Airport	
4.	Hotel	
a.	Hotel (Name: _____ Dates: _____ to _____ Number of Days: _____)	
b.	Additional Fees	
c.	Tips	
5.	Meals	
a.	Day 1 (Breakfast = \$ _____ Lunch = \$ _____ Dinner = \$ _____ Snacks = \$ _____)	
b.	Day 2 (Breakfast = \$ _____ Lunch = \$ _____ Dinner = \$ _____ Snacks = \$ _____)	
c.	Day 3 (Breakfast = \$ _____ Lunch = \$ _____ Dinner = \$ _____ Snacks = \$ _____)	
d.	Day 4 (Breakfast = \$ _____ Lunch = \$ _____ Dinner = \$ _____ Snacks = \$ _____)	
e.	Day 5 (Breakfast = \$ _____ Lunch = \$ _____ Dinner = \$ _____ Snacks = \$ _____)	
f.	Day 6 (Breakfast = \$ _____ Lunch = \$ _____ Dinner = \$ _____ Snacks = \$ _____)	
g.	Day 7 (Breakfast = \$ _____ Lunch = \$ _____ Dinner = \$ _____ Snacks = \$ _____)	

TRIP BUDGET & EXPENSE REPORT

	DESCRIPTION OF EXPENSES	COSTS
6.	Transportation Costs	
a.	Day 1 (Trip 1 = \$ Trip 2 = \$ Trip 3 = \$ Trip 4 = \$ Trip 5 = \$ Trip 6 = \$)	
b.	Day 2 (Trip 1 = \$ Trip 2 = \$ Trip 3 = \$ Trip 4 = \$ Trip 5 = \$ Trip 6 = \$)	
c.	Day 3 (Trip 1 = \$ Trip 2 = \$ Trip 3 = \$ Trip 4 = \$ Trip 5 = \$ Trip 6 = \$)	
d.	Day 4 (Trip 1 = \$ Trip 2 = \$ Trip 3 = \$ Trip 4 = \$ Trip 5 = \$ Trip 6 = \$)	
e.	Day 5 (Trip 1 = \$ Trip 2 = \$ Trip 3 = \$ Trip 4 = \$ Trip 5 = \$ Trip 6 = \$)	
f.	Day 6 (Trip 1 = \$ Trip 2 = \$ Trip 3 = \$ Trip 4 = \$ Trip 5 = \$ Trip 6 = \$)	
g.	Day 7 (Trip 1 = \$ Trip 2 = \$ Trip 3 = \$ Trip 4 = \$ Trip 5 = \$ Trip 6 = \$)	
7.	Activities	
a.	Day 1 (Activity 1 = \$ Activity 2 = \$ Activity 3 = \$)	
b.	Day 2 (Activity 1 = \$ Activity 2 = \$ Activity 3 = \$)	
c.	Day 3 (Activity 1 = \$ Activity 2 = \$ Activity 3 = \$)	
d.	Day 4 (Activity 1 = \$ Activity 2 = \$ Activity 3 = \$)	
e.	Day 5 (Activity 1 = \$ Activity 2 = \$ Activity 3 = \$)	
f.	Day 6 (Activity 1 = \$ Activity 2 = \$ Activity 3 = \$)	
g.	Day 7 (Activity 1 = \$ Activity 2 = \$ Activity 3 = \$)	
8.	Miscellaneous Costs	
a.		
b.		
c.		
d.		
e.		
f.		
g.		
h.		
i.		
j.		
	Total Costs	

PREPARATION

The Ultimate Pre-Trip Preparation Checklist

7-12 MONTHS BEFORE

- Make flight reservations if using points

3-6 MONTHS BEFORE

- Make flight reservations if purchasing plane tickets
- Make Accommodation reservations
- Arrange Transportation/Transfers
- Book Activities/Tours
- Make Airport Parking/Shuttle reservations
- Get needed Immunizations
- Purchase Travel-Related Necessities

WHEN YOU BOOK

- Verify your name on your ticket and ID match
- Verify Visa requirements
- Determine immunization requirements and what you need to be in compliance
- Confirm that your passport is valid (6 months beyond return date)
- Create folder in email to store copies of travel documents and stay organized

UP TO 1 MONTH BEFORE

- Confirm Flight Reservations
- Confirm Accommodation Reservations
- Confirm Transportation/Transfers
- Confirm Activity/Tour Reservations
- Confirm Airport Parking/Shuttle Reservations
- Purchase luggage

UP TO 1 WEEK BEFORE

- Check Weather
- Begin packing (use a checklist)
- Add international calling plan to your mobile phone
- Fill prescriptions. Make digital copies of prescriptions.
- Make SEVERAL copies of passport. Put several copies in every piece of baggage.
- Notify banks and credit card companies of travel dates and locations
- Verify you know your ATM and Credit & Debit Card PINs and passwords and that they work!!
- Get CASH for trip ... TWICE what you think you'll need!
- Make certain neighbor(s) has key(s) to your house
- Print out trip details
- Purchase travel-related necessities
- Research destination and cultural considerations
- Learn essential phrases in the local language
-
-
-
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-
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-
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-
-
-
-
-

The Ultimate Pre-Trip Preparation Checklist

THE DAY BEFORE

- Charge electronics
- Upload music/books/videos to electronics
- Download travel apps to your smartphone (GrabTaxi, SKYPE, GoogleMaps, Agoda, AirBnB, etc.)
- Take photos of passport, visa, and other important travel documents
- eMail digital copies of above documents to yourself and someone you trust
- Make certain you have contact list of family, friends, and neighbors
- Do your laundry ... especially clothing for trip.
- Finish packing and pack carry-on bag
- Weigh each bag to ensure that it's not over or close to weight limit. Use/pack a [digital luggage scale](#).
- Send a text and/or email to close friends letting them know you're travel and only available by text
- Change the voicemail on your phone letting people know you're traveling and to leave messages only for emergencies and to contact by email instead
- Take out non-essential items in your wallet
- Pack snacks for the flight and/or layovers
- Double-check pack list to ensure nothing is missing
- Confirm ALL travel arrangements
- Clean house/apartment
- Eat/discard any food that might spoil
- Wash the dishes

NIGHT BEFORE

- Throw out trash
- Confirm flight time & status
- Set 2 alarms to ensure you don't miss your flight
- Set out clothing for departure day
- Get plenty of rest

DAY OF

- Allow plenty of time
- Wear comfortable clothes
- Pack chargers & cords
- Confirm flight time & status
- Turn off hot water heater, water to house, and unplug unneeded appliances
- Shut and lock ALL windows and doors
- Adjust phone settings ... turn off roaming
- Don't Forget ...**
 - Wallet** + Drivers License
 - Cash & Credit Cards**
 - Phone + Charger + Cord**
 - Battery Pack + Cables**
 - Passport + Visa**
 - Neck Wallet + Watch**
 - House & Car Keys**
 - Water Bottle + Snacks**
-
-
-
- Relax ... your prepared!

SIMPLE BUDGET PLANNER

MONTH

DATE DUE	PAID	EXPENSES	BUDGET	ACTUAL
		Mortgage/Rent	\$	\$
		Electricity/Gas	\$	\$
		Water/Garbage	\$	\$
		Vehicle Payment	\$	\$
		Vehicle Insurance	\$	\$
		Gas/Transportation	\$	\$
		Life Insurance	\$	\$
		Health Insurance	\$	\$
		Medicines & Medical Expenses	\$	\$
		Dental Insurance	\$	\$
		Dental Expenses	\$	\$
		Groceries	\$	\$
		Entertainment	\$	\$
		Telephone	\$	\$
		Cable/Internet	\$	\$
		Credit Card	\$	\$
		Loan Payment	\$	\$
		Pet	\$	\$
		Personal	\$	\$
			\$	\$
			\$	\$
			\$	\$
SUBTOTALS			\$	\$

INCOME 1

+

INCOME 2

+

OTHER INCOME

=

TOTAL INCOME

-

TOTAL ACTUAL EXPENSES

=

REMAINING BALANCE

NOTES

EMERGENCY CONTACTS



EMERGENCY NUMBERS

FAMILY DOCTOR:

PEDIATRICIAN:

DENTIST:

EYE DOCTOR:

DERMATOLOGIST:

PHARMACIST:

VETERINARIAN:

INSURANCE INFORMATION

COMPANY NAME:

NAME OF INSURED:

POLICY:

GROUP NUMBER:

HOME ADDRESS

NAME:

NUMBER:

ZIP CODE:

RELATIVE

NAME:

NUMBER:

ADDRESS:

NEIGHBOR

NAME:

NUMBER:

ADDRESS:

EMERGENCY CONTACT

NAME:

NUMBER:

ADDRESS:

EMERGENCY CONTACT

NAME:

NUMBER:

ADDRESS:

EMERGENCY CONTACT

NAME:

NUMBER:

ADDRESS:

LOCATIONS

WATER SHUT OFF:

GAS SHUT OFF:

BREAKER PANEL:

FIRST AID KIT:

FIRE EXTINGUISHER:

SPARE KEYS:

PRESCRIPTION RECORD

PRESCRIPTION FOR:	NAME OF PRESCRIPTION:	PHARMACY:
Rx #:	NUMBER OF REFILLS:	PHARMACY PHONE:

PRESCRIPTION FOR:	NAME OF PRESCRIPTION:	PHARMACY:
Rx #:	NUMBER OF REFILLS:	PHARMACY PHONE:

PRESCRIPTION FOR:	NAME OF PRESCRIPTION:	PHARMACY:
Rx #:	NUMBER OF REFILLS:	PHARMACY PHONE:

PRESCRIPTION FOR:	NAME OF PRESCRIPTION:	PHARMACY:
Rx #:	NUMBER OF REFILLS:	PHARMACY PHONE:

PRESCRIPTION FOR:	NAME OF PRESCRIPTION:	PHARMACY:
Rx #:	NUMBER OF REFILLS:	PHARMACY PHONE:

PRESCRIPTION FOR:	NAME OF PRESCRIPTION:	PHARMACY:
Rx #:	NUMBER OF REFILLS:	PHARMACY PHONE:

PASSPORT RECORD

NAME:	DATE OF BIRTH:	PASSPORT NUMBER:
NATIONALITY:	PLACE OF BIRTH:	DATE OF ISSUE:
		DATE OF EXPIRATION:

NAME:	DATE OF BIRTH:	PASSPORT NUMBER:
NATIONALITY:	PLACE OF BIRTH:	DATE OF ISSUE:
		DATE OF EXPIRATION:

NAME:	DATE OF BIRTH:	PASSPORT NUMBER:
NATIONALITY:	PLACE OF BIRTH:	DATE OF ISSUE:
		DATE OF EXPIRATION:

NAME:	DATE OF BIRTH:	PASSPORT NUMBER:
NATIONALITY:	PLACE OF BIRTH:	DATE OF ISSUE:
		DATE OF EXPIRATION:

NAME:	DATE OF BIRTH:	PASSPORT NUMBER:
NATIONALITY:	PLACE OF BIRTH:	DATE OF ISSUE:
		DATE OF EXPIRATION:

NAME:	DATE OF BIRTH:	PASSPORT NUMBER:
NATIONALITY:	PLACE OF BIRTH:	DATE OF ISSUE:
		DATE OF EXPIRATION:

BANK ACCOUNT INFORMATION

Description:	_____
Account #:	_____
Routing #:	_____
Bank Name:	_____
Phone #:	_____
Address:	_____
Website:	_____
User Name:	_____
Password:	_____
Debit or CC #:	_____
Pin #:	_____
Debit or CC #:	_____
Pin #:	_____

Description:	_____
Account #:	_____
Routing #:	_____
Bank Name:	_____
Phone #:	_____
Address:	_____
Website:	_____
User Name:	_____
Password:	_____
Debit or CC #:	_____
Pin #:	_____
Debit or CC #:	_____
Pin #:	_____

Description:	_____
Account #:	_____
Routing #:	_____
Bank Name:	_____
Phone #:	_____
Address:	_____
Website:	_____
User Name:	_____
Password:	_____
Debit or CC #:	_____
Pin #:	_____
Debit or CC #:	_____
Pin #:	_____

Description:	_____
Account #:	_____
Routing #:	_____
Bank Name:	_____
Phone #:	_____
Address:	_____
Website:	_____
User Name:	_____
Password:	_____
Debit or CC #:	_____
Pin #:	_____
Debit or CC #:	_____
Pin #:	_____

CREDIT CARD TRACKER

Make photocopies of all your credit cards, tape to this page.

If you ever lose your wallet, you will have all info needed to quickly call card companies to close card and get a replacement.

FRONT

BACK

FRONT

BACK

FRONT

BACK

FRONT

BACK

PACKING

OUR ULTIMATE PACKING CHECKLIST

Destination:

Special Events:

Weather:



DOCUMENTS	Passport	Reservations + Address/Map	Bank Account Info	Funds/Money
	Visa	Transportation Tickets	Credit Debit ATM Card Info	Wallet
	Drivers License	Several Copies of Passport(s)	Membership Cards (AAA, Etc.)	US Currency
	International Drivers Permit	Prescriptions for Medicines	Insurance Cards	Foreign Currency
	Student ID	Prescription for Eye Glasses	Photos of Above Documents	Credit Card(s)
	Copy of Birth Certificate	Emergency Contact Info	Extra Passport Photos	Debit Cards(s)
	Immunization Records	Doctor Contact Info	Travel Guides	ATM Card(s)
	Marriage License	Dentist Contact Info	Maps	Money Belt + Neck Wallet

CLOTHES	Underwear	Long-Sleeve Shirts	Long-Sleeve UV Shirt	Footwear
	Bras + Sports Bra	Shorts	Scarf/Bandanna	Sandals
	Sleepwear	Board Shorts	Cover-Up/Sarong	Flip Flops
	Sweatpants	Travel Pants	Weatherproof Jacket	Casual Walking Shoes
	Socks	Jeans	Winter Hat + Scarf + Gloves	Dress Shoes
	T-Shirts	Gym Clothes	Hat/Sun Visor	Athletic Shoes
	Tank Tops	Hiking Socks + Shorts + Pants	Jewelry	Hiking Shoes/Boots
	Short-Sleeve Shirts	Swimsuit(s)	Belt(s)	Aqua Shoes

HYGIENE	Toiletry Bag	Towel + Face Cloth	Makeup Kit	Hand Sanitizer
	Toothbrush	Moisturizer	Facial Products	Baby Wipes
	Toothpaste + Mouthwash	Deodorant	Hair Products	Feminine Hygiene Products
	Dental Floss	Perfume/Cologne	Contacts + Solution + Case	Birth Control
	Shampoo + Conditioner	Hairbrush/Comb	Spare Glasses + Cloth + Case	Condoms + Lube
	Soap/Bodywash + Loofah	Pocket Mirror	Nail Clippers + File	Reusable Containers
	Shaving Gel + Razors	Cotton Pads & Swabs	Tweezers	Reusable Covers
	Talcum Powder	Grooming Device(s) + Kit	Scissors	Medicine Kit

HEALTHCARE	Prescription Medications	Sore Throat Medicine	Anxiety Medication	Band-Aids
	Vitamins & Supplements	Throat Lozenges	Upset Stomach Reliever	Crazy Glue
	Probiotics	Cough Drops	Anti-Diarrhea Pills	Eye Drops
	Medicine Case	Anti-Acid Pills	Laxative	Moleskin
	Headache Pain Reliever	Cold & Flu Medications	Sleeping Aids	First Aid Case
	Sinus Pain Reliever	Allergy Medications	Anti-Itch Lotion	
	Medication for Cramps	Motion Sickness Pills or Bands	Anti-Bacterial Ointment	
	Body Ache Pain Reliever	Altitude Sickness Pills	Foot Powder/Lotion	

ESSENTIALS	Packing Cubes	Sleep Mask	Notebook + Pen + Pencil	Rechargeable AA/AAA Batteries
	Expandable Compression Bag	Headlamp	Travel Journal	Rain Poncho
	Hanging Organizer	Travel Sheets	Reusable Notebook + Pens	Ziplock Bags
	Reusable Water Bottle	Flashlight	Business Cards	Multi-Tool
	Waterproof Dry Bag	TSA Luggage Locks	Watch	Laundry Bag
	Sunglasses & Case	Travel Towels	Neck Wallet/Travel Organizer	Sunscreen + After-Sun Lotion
	Ear Plugs	Padlocks	Digital Luggage Scale	Insect Repellent
	Travel Pillow	Digital Luggage Scale	Umbrella	First Aid Kit

OUR ULTIMATE PACKING CHECKLIST

Destination:

Special Events:

Weather:



LUGGAGE	Long-Term Luggage	Photo Gear Backpack	TSA Locks	Toiletries Case
	Short-Term Carry-On Luggage	Rain Covers for Backpacks	Waterproof Dry Bag	Medications Case
	Carry-On Backpack with Wheels	Cover for Suitcase	Expandable Compression Bag	First Aid Case
	Large Long-Term Backpack	Luggage Tags	Laundry Bag	Cable Storage Case
	Medium Short-Term Backpack	Hanging Organizer	Gym Bag	Mesh Bag(s)
	Daypack with Hydration	Packing Cubes		

ELECTRONICS	Laptop + Charger	Wireless Mouse	Wired Earbud Headphones	Network Cable
	Tablet + Charger	Wireless Keyboard	Noise Cancelling Headphones	
	Kindle + Charger	Laptop Stand	External USB Hard Drive	
	Mobile Phone + Charger	Universal Adapter	USB Thumb Drive	
	Waterproof Phone Case	Multi-Outlet Device	Extra Cables & Charger	
	Spare Mobile Phone + Charger	Powerstrip	Battery Pack(s)	
	Spare Memory Cards	Extension Cord	Wifi Antenna/ Range Extender	
	Bluetooth Speaker	2 to 3 Prong Adapter	Cable Storage Case	

PHOTO GEAR	Main Camera	Tripod Mini-Tripod Gimble	Waterproof Covers for Cameras	
	Backup Camera	Ballhead	Waterproof Cover for Backpack	
	Lens #1	LED Light	GoPro & Accessories	
	Lens #2	Camera Clip	Smartphone Accessories	
	Lens #3	Spare Camera Batteries	Drone & Accessories	
	Microphone	Cleaning Kit		
	Memory Cards			
	Filters			

MISCELLANEOUS	Laundry Bag	Mask + Snorkel + Fins	Luggage Tags	Mosquito Net
	Laundry Detergent	Beach Towel/Blanket	Passport Cover	Travel Iron
	Stain Remover	Platypus Collapsible Water Bag	Throw Away Wallet	
	Dryer Sheets	Microfiber Sunglass Bags	Bungee + Paracord	
	Sewing Kit & Buttons	Rain Cover for Backpack	Safety Pins	
	Universal Drain Stopper	Binoculars	Rubber Bands	
	Clothes Line	Gym Bag	Gorilla Duct Tape	
	Lint Brush		Gorilla Glue	

CARRY-ON BAG	Passport/Visa/ID	Valuables (i.e. jewelry)	Music	Reusable Water Bottle
	Notebook + Pen + Pencil	Laptop + Charger	Ear Plugs	In-Flight Medications
	Cash (US and Foreign)	Tablet + Charger	Eye Mask	Change of Clothes
	Credit + Debit + ATM Cards	Mobile Phone + Charger	Travel Pillow	Glasses + Case + Cleaner
	Insurance Cards (medical, travel, car)	Kindle + Books + Magazines	Travel Blanket	Sunglasses + Case
	House & Car Keys	Wired Earbud Headphones	Food + Snacks + Gum + Mints	Guidebooks + Maps
	Transportation Tickets	Noise Cancelling Headphones	Tissues (facial + toilet)	Language Guides
	Membership Cards	Camera Equipment	Hand Sanitizer	Magazines
	Itinerary	Audio Books	Baby Wipes	Playing Cards/Games
	Travel Documents	Videos	Lip Balm	Gifts

Beach Gear Checklist

Destination:

Special Events:

Weather:



ESSENTIALS

Hydration Camelpack	Swimsuit(s)	Mobile Phone + Charger	Waterproof Case for Phone
Mesh Beach Bag	Long-Sleeve UV Shirt	Lifeproof Waterproof Phone Cover	GoPro Camera
Waterproof Dry Bag	Cover-Up/Sarong	Beach Reading	Extra Memory Cards
Waterproof Sunscreen/Sunblock	Sunglasses	Kindle + Books + Charger	GoPro Dome
Lip Balm with Sunscreen	Hat/Visor	MP3 Player/Music	
Aloe Vera/After Sun Lotion	Beach Towel	Waterproof Bluetooth Speaker	
Insect Repellent	Sandals/Flip-Flops	Headphones	
Baby Wipes	Aqua Shoes	Reusable Water Bottle	

EXTRAS

Beach Umbrella	Beach Toys	Kite + String	Floats/Rafts
Beach Blanket	Frisbee	Surfboard/Boogie Board	Saltwater Kayak
Beach Chairs	Inflatable Beach Ball	Cornhole Game	Fishing Pole(s)
Cooler with Wheels	Nerf Football	Waterproof Playing Cards	Tackle & Tackle Box
Collapsible Cooler/Insulated Bag	Volleyball / Set	Waterproof UNO Cards	
Mask + Snorkel + Fins	Smash Ball Set	Hammock	
Anti-Fog Mask Solution	Badminton Set	Travel Pillow	
Floatation Devices	Water Balls	Beach Tent	

HYGIENE

Toothbrush	Hair Styling Products	Medicine Kit	First Aid Kit
Toothpaste	Contacts + Solution + Case	Allergy & Sinus Relief Medicine	Prescription Medicines
Soap/Bodywash + Loofah	Shaving Gel + Razors	Headache Relief Medicine	Vitamins + Supplements
Deodorant	Facial Cleaning Products	Anti-Diarrhea Medicine	
Shampoo + Conditioner	Makeup Kit	Heartburn & Gas Relief Medicine	
Brush/Comb	Feminine Hygiene Products	Cold & Flu Relief Medicine	
Moisturizer	Perfume/Cologne	Pain Relievers	
Talcum Powder	Travel Towel + Cloth	Benadryl	

CLOTHES

Underwear	Long-Sleeve Shirts	Long-Sleeve UV Shirt	Footwear
Bra + Sports Bra	Shorts	Doo-Rag	Sandals
Sweatshirt	Boardshorts	Scarf/Bandana	Flip Flops
Sweatpants	Capris	Weatherproof Jacket	Casual Walking Shoes
Socks	Pants	Hats/Sun Visor	Dress Shoes
T-Shirts	Workout Clothes	Hair Ties	Athletic Shoes
Tank Tops	Hiking Socks + Shorts + Pants	Jewelry	Hiking Shoes/Boots
Short-Sleeve Shirts	Swimsuit(s)	Belt	Aqua Shoes

IMPORTANT

Passport + Visa	Keys	Camera Equipment	Notebook + Pen + Pencil
Driver's License/Identification	Wallet	Memory Cards	Travel Journal
Medical Insurance Card	Cash	Extra Batteries	Spare Glasses + Cloth + Case
Travel Insurance Card	Credit/Debit/ATM Cards	Watch	Food + Drinks
Auto Insurance Card	Mobile Phone + Charger	Flashlight	Picnic Basket + Eating Utensils
Itinerary	Battery Pack(s)	Multi-Tool	Paper Towels/Napkins
Maps/Directions	Laptop + Charger	Ziplock Bags	Garbage Bag(s)
Guidebooks	Kindle + Charger	Umbrella	

POST-TRIP

The Ultimate Post-Trip Travel Checklist

Things to Do AFTER Your Trip is Over

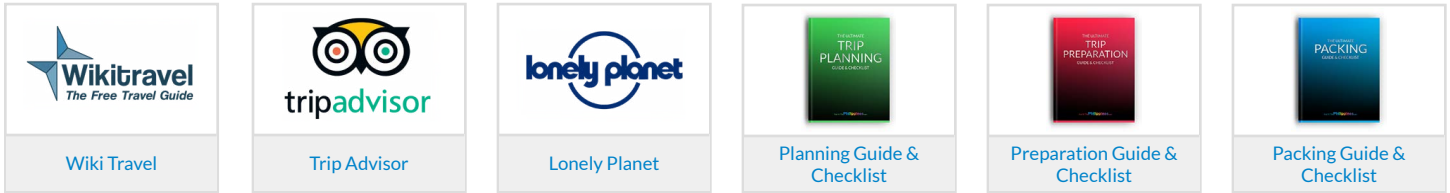
STEP	ACTION	DONE
1	Unpack.	
2	Organize your mail.	
3	Schedule time to rest, relax, and recover from travel fatigue.	
4	Conduct a financial checkup.	
5	Check your bank and credit card statements for accuracy.	
6	Exchange any foreign currency if you have not already.	
7	Turn off the international package on your mobile phone.	
8	Make insurance claims if necessary.	
9	Organize, label, and backup your photos.	
10	Organize your souvenirs.	
11	Follow up with people you met during your travels.	
12	Share your photos and experiences with others.	
13	Realize how lucky you were to be able to go on your trip.	
14	Re-read your travel journal or blog.	
15	Start planning your next trip.	

RESOURCES

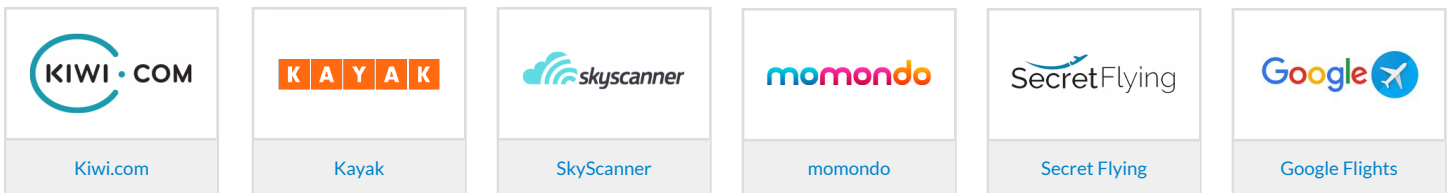
TRAVEL RESOURCES

BOOK ONLINE & SAVE MONEY

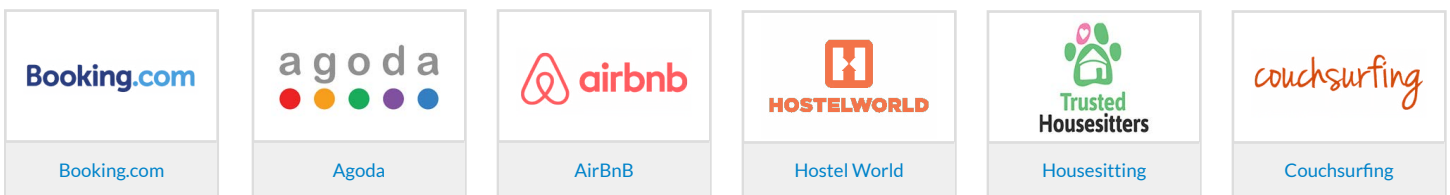
Trip Planning



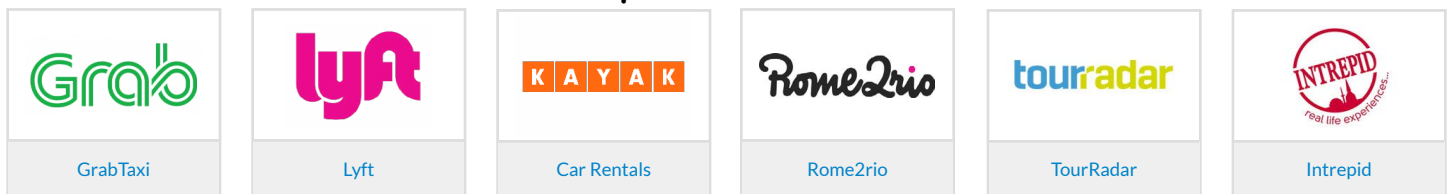
Airfare



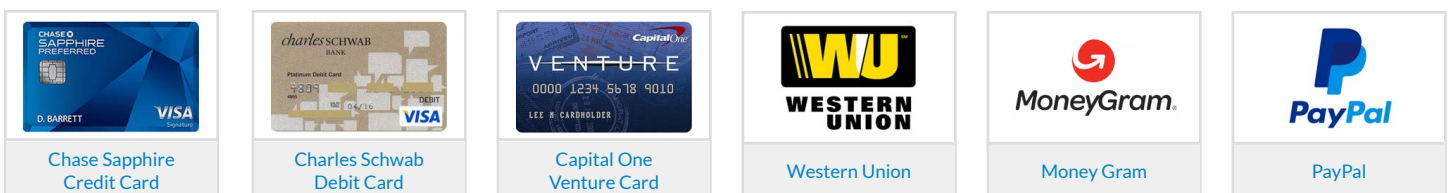
Accommodation



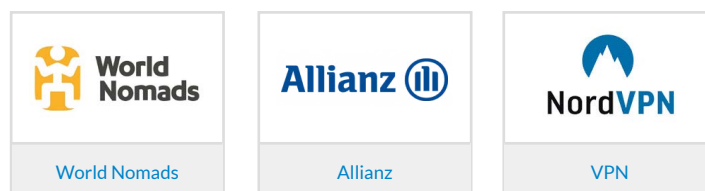
Transportation & Tours



Financial Resources



Travel Insurance & Protection



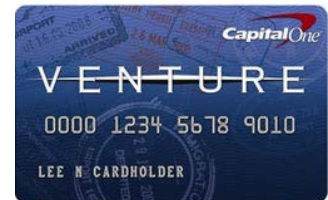
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Travel Insurance

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